



HARDOLI PAPER MILLS LIMITED

Regd. Off: Krishna Kunj, First Floor, Bhavsar Chowk, C. A. Road,
NAGPUR – 440 002. PH. 2770968, 2733846, 2770168
E-MAIL:hardolipaper@gmail.com CIN L21010MH1995PLCO85883

Notice of Extra-Ordinary General Meeting & E-Voting Information

NOTICE is hereby given that an Extra- Ordinary General Meeting (“EOGM”) of the Members of Hardoli Paper Mills Limited (the “ Company”) will be held on **Thursday, the 13th Day of February, 2020** at 3.30 p.m at Krishna Kunj, First Floor Bhavsar Chowk, C.A. Road, Nagpur - 440002 to transact the business mentioned in the Notice convening the said Extra-Ordinary General Meeting.

The Notice convening the EOGM, have been sent electronically to all the members whose email address are registered with their Depository Participant(s) (DP)/RTA. Physical copies of the same have been sent to all other members at their registered address in the permitted mode and it is also available on Company’s website at www.hardolipaper.com the dispatch of the Notice of EOGM has been completed on **17th January, 2020**.

Further, pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members, the facility to cast their vote electronically (e-voting) through e-voting platform provided by Central Depository Services (India) Limited (CDSL) from a place other than the venue of the EOGM (“Remote e-voting”).

The Remote e-voting period shall commence **9.00 a.m. on Monday 10th February, 2020** and will close at **5.00 pm on Wednesday 12th February, 2020** (both days inclusive). The Remote e-voting facility will be blocked by CDSL at 5.00 p.m. on **12th February, 2020**. The cut-off date for determining the eligibility to vote shall be **Thursday, 6th February, 2020**.

The persons whose names are recorded in the Register of Members or in the Register of Beneficial owners maintained by the Depositories as on the cut-off date i.e. **6th February, 2020** only, shall be entitled to avail the facility of remote e-voting or voting through Ballot Paper at the EOGM.

The facility for voting through Ballot paper shall also be made available at the venue of EOGM. Members attending the EOGM, who have not cast their vote by remote e-voting, shall be eligible to exercise their right at the EOGM. However, the Members who have cast their vote by remote e-voting may attend the EOGM but shall not be entitled to cast their vote again at the venue of the EOGM.

Any person, who acquires shares of the Company and becomes member of the Company after the dispatch of the Notice of the EOGM and holds shares as of the cut-off date i.e. **6th February, 2020** may obtain the login ID and password by sending a request at helpdesk.evoting@cdslindia.com. However, if the member is already registered with CDSL for remote e-voting, then he/she can use his/her existing User ID and Password for casting the vote through remote e-voting. This newspaper communication and the Notice of the EOGM are available on the website of the Company www.hardolipaper.com and also on the website of CDSL i.e. at www.cdslindia.com.

The Company has appointed Mr. Girish Murarka Proprietor of M/s. Girish Murarka & Co., Practicing Company Secretaries, Mumbai as the Scrutinizer for conducting the remote e-voting and voting process at EOGM in a fair and transparent manner.

In case you have any queries or issues regarding e-voting, the member may refer the Frequently Asked Questions (“FAQs”) and “e-voting user manual” available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com

Place: Nagpur
Date: 18.01.2020

for Hardoli Paper Mills Limited
Sd/-
Kailashchandra Agrawal
Managing Director
(DIN:00367292)